

CIVIL SERVICE COMMISSION  
MINUTES  
**January 25, 2024**  
2:00 P.M. @ Training and Safety

| Attendees   | Present   | Arrived Late    | Left Early | Absent |         |
|---|---|-----------------|------------|--------|---------|
| Carol Kramer, Commissioner, Chair   | X   |                 |            |        |         |
| Tashanda Thomas-Brown, Commissioner   | X   |                 |            |        |         |
| Orlando Rivera, Commissioner  | X   |                 |            |        |         |
| Edward Stulginsky, Commissioner   | X   |                 |            |        |         |
| <i>Vacant Commissioner</i>  |   |                 |            |        |         |
| Dr. Rose Nichols, Executive Secretary   | X   |                 |            |        |         |
| <b>Time Began: 2:02 PM</b>  |   |                 |            |        |         |
| I. Approval of the Minutes of the meeting on December 14, 2023.   |   |                 |            |        |         |
| Commissioner  | Moted   | 2 <sup>nd</sup> | Agree      | Nay    | Abstain |
| Carol Kramer  |   |                 | X          |        |         |
| Tashanda Thomas-Brown   | X   |                 | X          |        |         |
| Orlando Rivera  |   | X               | X          |        |         |
| Edward Stulginsky   |   |                 | X          |        |         |
| Vacant Commissioner   |   |                 |            |        |         |
| <i>Correct minutes, add RPD List to established and remove the 911 list from extended. Minutes approved with corrections.</i> |   |                 |            |        |         |
| II. Classification/Reclassification(s):   |   |                 |            |        |         |
| Administration/Communications<br>Classify (1)   | Communications Aide/Bilingual<br>Br. 16 (\$47,857 - \$61,428)<br>Competitive                            |                 |            |        |         |
| DES/Operations/Director's Office<br>Classify (1)  | Administrative Analyst/Temporary<br>(Temporary 3 Months)<br>Br. 20 (\$54,331 - \$72,019)<br>Competitive |                 |            |        |         |
| DES/Water/Director's Office<br>Classify (1)   | Clerk II/Typing<br>Br. 9 (\$38,963 - \$49,190)<br>Competitive   |                 |            |        |         |
| DES/Water/Engineering<br>Classify (1)   | Engineer III/Water<br>Br. 26 (\$73,477 - \$96,884)<br>Competitive                                       |                 |            |        |         |
| DES/Water/Upland<br>Classify (1)  | Water Plant Operator/Temporary<br>(Temporary 1 Year)<br>Br. 16 (\$47,857 - \$61,428)<br>Competitive     |                 |            |        |         |
| Rochester Housing Authority<br>Classify (1)   | Purchaser/On-Call/Temporary<br>(Temporary 6 Months)<br>\$28.06 - \$35.99<br>Competitive                 |                 |            |        |         |
| Library/Central<br>Classify (1)   | Library Technology Services Specialist/Part-Time<br>Br. 145 (\$23.01 - \$26.82)<br>Competitive          |                 |            |        |         |

|   |  |                       |              |            |                |
|---|--|-----------------------|--------------|------------|----------------|
| Library/Community Classify (1)  | Branch Manager/Temporary (3 Months)<br>Br. 22 (\$61,978 - \$81,720)<br>Competitive     |                       |              |            |                |
| DRHS/Recreation & Youth Services Classify (4)   | Recreation Assistant/Seasonal (7 months)<br>Br. 815 (\$16.00)<br>Non Competitive       |                       |              |            |                |
| DRHS/Recreation & Youth Services Classify (4)   | Senior Recreation Assistant/Seasonal (7months)<br>Br. 810 (\$17.25)<br>Non Competitive |                       |              |            |                |
| <b>Commissioner</b>   | <b>Motioned</b>  | <b>2<sup>nd</sup></b> | <b>Agree</b> | <b>Nay</b> | <b>Abstain</b> |
| Carol Kramer  |  |                       | X            |            |                |
| Tashanda Thomas-Brown   | X  |                       | X            |            |                |
| Orlando Rivera  |  | X                     | X            |            |                |
| Edward Stulginsky   |  |                       | X            |            |                |
| Vacant Commissioner   |  |                       |              |            |                |
| III. Adoption of Job Specification(s):  |  |                       |              |            |                |
| <ul style="list-style-type: none"> <li>• Director of Parking</li> <li>• Program Coordinator/Bilingual</li> <li>• Manager of Violence Prevention (Addenda Item)</li> </ul> |  |                       |              |            |                |
| <b>Commissioner</b>   | <b>Motioned</b>  | <b>2<sup>nd</sup></b> | <b>Agree</b> | <b>Nay</b> | <b>Abstain</b> |
| Carol Kramer  |  |                       | X            |            |                |
| Tashanda Thomas-Brown   |  |                       | X            |            |                |
| Orlando Rivera  |  | X                     | X            |            |                |
| Edward Stulginsky   | X  |                       | X            |            |                |
| Vacant Commissioner   |  |                       |              |            |                |
| IV. Misc.:  |  |                       |              |            |                |
| <ul style="list-style-type: none"> <li>• Change in the RFD Appeal Process (Addenda Item)</li> </ul>   |  |                       |              |            |                |
| <b>Commissioner</b>   | <b>Motioned</b>  | <b>2<sup>nd</sup></b> | <b>Agree</b> | <b>Nay</b> | <b>Abstain</b> |
| Carol Kramer  |  |                       | X            |            |                |
| Tashanda Thomas-Brown   |  |                       | X            |            |                |
| Orlando Rivera  |  | X                     | X            |            |                |
| Edward Stulginsky   | X  |                       | X            |            |                |
| Vacant Commissioner   |  |                       |              |            |                |
| <b>Time Ended: 2:15 PM</b>  |  |                       |              |            |                |
| <b>Commissioner</b>   | <b>Motioned</b>  | <b>2<sup>nd</sup></b> | <b>Agree</b> | <b>Nay</b> | <b>Abstain</b> |
| Carol Kramer  |  |                       | X            |            |                |
| Tashanda Thomas-Brown   | X  |                       | X            |            |                |
| Orlando Rivera  |  | X                     | X            |            |                |
| Edward Stulginsky   |  |                       | X            |            |                |
| Vacant Commissioner   |  |                       |              |            |                |
| <b>THE END</b>  |  |                       |              |            |                |