

CIVIL SERVICE COMMISSION  
 GENERAL SESSION AGENDA  
**Thursday, January 26, 2017**  
 3:30 P.M., ROOM 102A, CITY HALL

I. Approval of the minutes of the meeting (regular and executive) on December 14, 2016.

II. Commission Correspondence:

Determination from New York State Civil Service regarding requests for non-competitive status:

Titles Approved as Non-Competitive:

- Animal Care Technicians II
- Crematory Operators
- Fire Protective Gear Repairers
- Master Automotive Technicians
- Master Truck Technicians
- Parking Equipment Mechanics
- Senior Parking Equipment Mechanics
- Truck Technicians

Titles Dis-approved as Non-Competitive:

- Shelter Veterinarian

III. Classification/Reclassification:

DES/Commissioner's Office Classify: (1)	Assistant Commissioner of Environmental Services/Temporary (12/12/16 – 1/17/17) Br. 32 (\$80,370 - \$105,969) CPNC
DES/Operations/Solid Waste Classify: (1)	Ground Equipment Operator/Temporary (1/4/17 – 4/9/17) Br. 56 (\$15.28 - \$18.82) Non-Competitive
DES/Operations/Special Services Classify: (1)	Ground Equipment Operator/Temporary (1/1/17 – 4/9/17) Br. 56 (\$15.28 - \$18.82) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Ground Equipment Operator/Temporary (12/26/16 – 4/9/17) Br. 56 (\$15.28 - \$18.82) Non-Competitive
DES/Buildings & Parks/Building Services Classify: (1)	Ground Equipment Operator/Part-Time/Temporary (12/29/16 – 4/9/17) Br. P362 (\$14.55 - \$16.60) Non-Competitive

DES/Buildings & Parks/Building Services Classify: (1)	Laborer/Part-Time/Temporary (12/29/16 – 4/9/17) Br. P456 (\$9.70) Laborer
DES/Buildings & Parks/Cemeteries Classify: (1)	Cemetery Worker/Temporary (12/5/16 – 4/2/17) Br. 42 (\$17.21 - \$21.73) Non-Competitive
DES/Water/Upland Classify: (1)	Superintendent of Water Plant Maintenance/Temporary (12/26/16 – 6/30/17) Competitive
Library/Central/Art Division Classify: (1)	Computer Aide Library/Part-Time Br. N405 (\$18.53 - \$20.95) Competitive
Library/Central/Personnel Classify: (1)	Human Resource Coordinator Br. 26 (\$62,883 - \$82,916) Competitive
NBD/Commissioner's Office Classify: (1)	Clerk III/Typing/Temporary (1/1/17 – 6/30/17) Br. 7 (\$31,755 - \$39,698) Competitive
NBD/Neighborhood Preservation Classify: (1)	NSC Director/Temporary (2/1/17 – 6/30/17) Br. 32 (\$80,370 - \$105,969) Non-Competitive
NBD/Inspection & Compliance Classify: (1)	Senior Code Enforcement Officer Br. 24 (\$57,751 - \$76,148) Competitive
NBD/Inspection & Compliance Classify: (1)	Clerk III/Typing/Part-Time Br. N707 (\$17.44 - \$19.76) Non-Competitive
DRYS/Commissioner's Office Classify (1)	Executive Assistant/Temporary (c) (10/17/16 – 6/30/17) Br. 20 (\$46,497 - \$61,636) Competitive
DRYS/Commissioner's Office Classify (1)	Project Assistant/Seasonal (2/6/17-6/30/17) Br. PN120 (\$19.85 - \$22.44) Non-Competitive
DRYS/Commissioner's Office Classify (1)	Program Development Specialist/Temporary (1/30/17-4/30/17) Br. 26 (\$62,883 - \$82,916) Competitive
Rochester Housing Authority Classify (1)	Business Analyst (\$32,000 - \$42,000) Competitive
Rochester Housing Authority Classify (1)	Purchasing Agent (\$65,000 - \$75,000) Competitive
Rochester Housing Authority Classify (2)	Purchaser (\$53,375 - \$66,024) Competitive

**IV.** Adoption of Job Specifications: **None**

**V.** **A.** Establishment of Civil Service Eligible List(s):

- 911 Dispatcher I, ELCR1031-1
- 911 Telecommunicator, ELCR2851-1
- Area Coordinator, 16EOC69220
- Clerk III/Typing, 16EDCR1612
- Library Area Coordinator, 16EP70946

**B.** Close-out of examination process:

- Clerk III/Typing, 16EDCR1614P

**VI.** Request for Extension of Civil Service Eligible Lists(s): **None**

**VII.** Request for Extension of Temporary positions:

- One position of Account Clerk (encumbered by Bruce Wilbur) in the Finance/Parking Department.

**VIII.** Transfers: **None**

**IX.** Reinstatement Requests:

- The Emergency Communication Department is requesting the Reinstatement of Eric Smegelsky to the position of 911 Dispatcher I.

***THE END***